

For a few folks who download this form to their computer and try to complete it with Adobe Pro or Adobe Standard, there has been an occasional issue with the form coming over as “read only.” It appears that in these cases, the NOI is interpreted as an “archive version” that is not allowed to be modified. A couple of the folks with this issue have found a process that works to remove the archive only setting. If you are having this issue please try the following. These directions are specifically for Acrobat X, but seem to work similarly for other versions of Standard and Pro.

“PDF/A is an ISO standard for PDFs. Documents you scan to PDF are PDF/A-compliant. You can specify whether you want to view documents in this viewing mode.

- 1. In the Preferences dialog box under Categories, select Documents. (In Acrobat X select Edit ->Preferences-> select documents on the left hand side of the screen.)*
- 2. Choose an option for View Documents In PDF/A Mode: Never, or Only For PDF/A Documents. (Select "Never" and then you can edit the NOI.)*

You can switch in or out of PDF/A viewing mode by changing this preference setting again.”

If the foregoing does not resolve your issue, please contact Barb Sahl at barb.sahl@wyo.gov or 307-777-7570.

Barb
1/3/12