

# CAP Meeting Notes

## Dec 14, 2010

### McMurry Training Center, Casper, WY

The Wyoming Small Business Environmental Assistance Program Compliance Advisory Panel (CAP) met at the McMurry Training Center in Casper, Wyoming on Dec 14, 2010 from 9am till 3pm. CAP members attending in person included: Ernie Skretteberg, Dan Coolidge, Cliff Root, Michael Shaffron, Lee Lockhart, Matt Grant and Tina Anderson. Paul Larsen attended by tele-conference. Visitors at the meeting included: Quentin Waldock, Derren Kilmer, Sheri Coutts and Scotty Osman. Presenters at the meeting included: Dan Clark, Steve Roseberry, Ben Way, Carissa Krey, Bob Doctor, Bob Breuer and Karen Farley. Small Business Ombudsman Dan Clark led the meeting. The agenda for the meeting is attached.

Following the welcome and introductions, Dan Clark presented a short overview of the Small Business Environmental Assistance Program. A copy of his presentation is attached.

The group then discussed leadership of the Panel. The guidelines for the CAP call for a chair to be identified and also make provisions for a vice-chair to help guide the work of the group. It was decided by consensus that Cliff Root would serve as chair until the end of his term in Apr 2011. Ernie Skretteberg will serve as vice-chair until that time and then take over as chair. Matt Grant will then move into the vice-chair position. Subsequent leadership changes will be discussed in the first quarter of CY 2012.

Then Steve Roseberry provided the group with an overview of the work he has been doing on Clean Diesel initiative grants throughout the state. Most of his work has been with government entities including the state Department of Education and several municipalities. In addition to Steve's grant management, he discussed the department pollution prevention program and the value of personal face-to-face small business visits.

Ben Way then picked up on the P2 theme in discussing the Voluntary Remediation Program. This program has been on the books for some time, but a deadline is now approaching in January of 2011 which has the potential to affect businesses and other entities in the state. Ben handed out fact sheets and brochures on the program. A key part of the program is the requirement for businesses to have a pollution prevention plan in place to take advantage of the benefits offered by this program. Additional information on the program is available on the internet at: <http://deq.state.wy.us/volremedi/index.asp>.

Then following a short break Carissa Krey gave a brief overview of the National Emission Standards for Hazardous Air Pollutants. A copy of her presentation is also attached. Examples were given of new standards being implemented which have the potential to affect small businesses in the state. Tina Anderson also provided information in this area as well as answering a few questions concerning ozone formation and greenhouse gas reporting requirements. There was also a brief discussion about how environmental regulations apply on Indian lands within the state of Wyoming.

The group then adjourned for a tour of the McMurry Training Center where activities were ongoing in the oil and gas arena. Lunch was taken by the group at the center cafeteria where discussions continued about the morning session and the training center roles and functions.

Following lunch there was another series of presentations on environmental issues that could affect small businesses in the state. Included among them were:

Bob Doctor discussing solid waste and landfill issues – presentation attached;

Bob Breuer discussing waste management and compliance issues – presentation attached; and

Karen Farley discussing drinking and waste water permitting issues – presentation and supporting information attached.

These presentations together covered most of the environmental issues affecting small businesses in the state and were intended to give the CAP and broad brush overview of issues they may want to consider in providing advice to our Small Business Environmental Assistance Program. Members of the CAP were encouraged to consider these things in coming days and be prepared to suggest topics for further discussion at our next meeting.

That meeting will be scheduled in the first quarter of CY 2011 to be held in Cheyenne in conjunction with the upcoming legislative session. Inputs will be solicited electronically via the the same Doodle scheduling function that was used to schedule this meeting.

The Department of Environmental Quality and the Small Business Environmental Assistance Program staff thank the members of the Compliance Advisory Panel for their willingness to serve on this body. We look forward to more productive time together as we work to improve our service to small businesses in the state.

These notes and copies of all the presentation materials will be available on the internet at: <http://deq.state.wy.us/out/outreachcomplianceadvisory.htm>.